

### **FDPF Job Vacancy:**

The Fiji Disabled Peoples Federation is a national cross disability umbrella Organisation with five affiliates that serves specific impairments and twenty-one community-based branches from the Central, Western, Eastern and Northern Divisions. FDPF strives to build the capacity of these organizations and improve the lives of persons with disabilities through awareness and advocacy.

### **Job Title: Sexual Reproductive Health and Rights (SRHR) Coordinator**

Location: FDPF Secretariat, Suva

Duration: 9 Months (1st April 2026 – 31st December 2026)

### **Job Description**

The Fiji Disabled Peoples Federation (FDPF) is seeking an experienced and collaborative SRHR Coordinator. This role is pivotal in bridging the gap between national policy and community-level access to sexual and reproductive health services. The coordinator will act as the primary technical lead for FDPF's SRHR initiatives, ensuring that programs are inclusive, rights-based, and effectively integrated with both national and regional disability frameworks.

### **Key Responsibilities**

- Act as the focal point for collaboration with the Ministry of Health and Medical Services (MHMS) to advocate for inclusive health policies and accessible clinic facilities.
- Work directly with national implementing partners, specifically Medical Services Pacific (MSP), to facilitate accessible SRHR service delivery, screenings, and counselling for persons with disabilities.
- Manage the implementation of SRHR projects funded or supported by partners such as Women Enable International, ensuring all reporting and financial acquittals meet international standards.
- Maintain a close working relationship with the Regional SRHR Coordinator at the Pacific Disability Forum (PDF) to ensure FDPF's activities align with regional strategies and best practices across the Pacific.
- Provide technical guidance and training to FDPF's five national affiliates and twenty-two community branches to strengthen their local SRHR advocacy.
- Document program impact, including data collection on service barriers and success stories, to inform future advocacy and "Nothing About Us Without Us" initiatives.

#### **Qualifications & Competencies**

- Education: University Diploma in Public Health, Social Policy, Gender Studies, or a related field.
- Experience: Minimum 3–5 years in project management, specifically within health advocacy or the disability sector.
- Stakeholder Engagement: Proven ability to navigate complex relationships with government ministries, NGOs (like MSP), and regional bodies (like PDF).

- Communication: High-level English fluency with the ability to draft formal reports and represent the Federation in high-level consultations.
- Values: Deep commitment to the rights of persons with disabilities and a vast understanding of SRHR challenges in the Fiji context.

**Benefits:**

- Competitive salary and benefits package.
- Opportunity to work for a dynamic and growing organization.
- Opportunity to make a difference in the lives of people with disabilities in Fiji.

**To Apply:**

All applications may be submitted to [fdpoffice@fdpf.org](mailto:fdpoffice@fdpf.org) and copied to [officemanager@fdpf.org](mailto:officemanager@fdpf.org) by March 27th 2026, please include:

Letter of interest outlining how you meet the critical competencies for the role

- CV of no more than four pages
- Names and contact details of three professional referees.

**Deadline:**

Application Close on Friday 27th March 2026.

FDPF is an equal opportunity employer and persons with disabilities are encouraged to apply. Only shortlisted candidates will be contacted for interview and successful candidate will be required to provide a police clearance certificate.